

05/05 : SECRET

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10 December 1953

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT: Progress Report, Records & Registration Section, OTR
for the week of 3-9 December 1953

1. Students presently in full-time OTR courses in CIA installations:

a. Basic Intelligence

| | |
|-------------------|----|
| (1) BIC (I) #15 | 23 |
| (2) BIC (CS) #6 | 63 |
| (3) Phase II, # 5 | 69 |

b. Specialized

1. The following table summarizes the results of a study on the relationship between age and income. The dependent variable is income, measured in thousands of dollars. The independent variable is age, measured in years.

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c. Clerical

| | |
|---------------------------------|----|
| (1) Administration Course #49 | 35 |
| (2) Clerical Induction Training | 13 |

TOTAL FULL-TIME OTR COURSES

279

2. Students presently in part-time OTR courses in CIA installations:

a. Basic Intelligence

| | | |
|-----|--------------------------------|----|
| (1) | CIA Indoctrination | 32 |
| (2) | Reading Improvement Course #14 | |
| | DDP Personnel | 19 |
| | DDA & DDI Personnel | 31 |
| (3) | Reading Improvement Course #1 | 4 |
| | | 86 |

b. Management

(1) Human Resources Program 19

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c. Clerical

| | |
|-------------------------------------|-----------|
| (1) Clerical Induction Training | 5 |
| (2) Clerical Refresher Course #32 | |
| Shorthand | 9 |
| Typing | 11 |
| (3) Clerical Orientation Course #80 | 20 |
| | <u>21</u> |
| | 46 |

d. Language and Area

| | |
|-----------------------------|------------|
| (1) CIA Language Laboratory | |
| Regular Classes | 92 |
| Self-Study | <u>103</u> |
| | <u>195</u> |

TOTAL PART-TIME OTR COURSES

346

3. Students presently in full-time external training: ✓

a. Defense Schools

| | |
|--|----------|
| (1) Air War College | 1 |
| (2) Armed Forces Staff College | 1 |
| (3) Army War College | 1 |
| (4) Intelligence Staff Officers Course | 1 |
| (5) Industrial College of the Armed Forces | 1 |
| (6) National War College | 3 |
| (7) Naval War College | 1 |
| (8) Strategic Intelligence School | 3 12 |

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b.

c. Management

| | |
|---|---|
| (1) Advanced Management Program-Harvard | 1 |
|---|---|

d. Language and Area

| | |
|--|----|
| (1) Program A | 2 |
| (2) Program C | 6 |
| (3) Program G | 5 |
| (4) Army Language School, Monterey, Calif. | 4 |
| (5) Navy Language School, Anacostia, Md. | 3 |
| (6) FSI-Near East Language & Area Program | 6 |
| (7) FSI Language | 4 |
| (8) Georgetown Miscellaneous Courses | 1 |
| (9) [redacted] | 12 |
| (10) MISCELLANEOUS AREA COURSES | 1 |

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e. Miscellaneous

3

TOTAL FULL-TIME EXTERNAL TRAINING

114

4. Students presently in part-time external training: ✓

- a. Defense School Lectures
 - (1) Industrial College of the Armed Forces 13
- b. Language and Area
 - (1) Georgetown University

| | |
|-----------------|---|
| SRA #28 | 9 |
| SRS I, Group 8 | 7 |
| SRS II, Group 7 | 4 |
 - (2) Georgetown Miscellaneous Courses 36
 - (3) Georgetown Central Asian Program 10
 - (4) FSI Language 1
 - (5) Miscellaneous Area Courses 4
 - (6) Miscellaneous Language 47 118
- c. Clerical
 - (1) IBM - Washington, D. C. 15
- d. Miscellaneous 48

TOTAL PART-TIME EXTERNAL TRAINING

194

GRAND TOTAL - 933

5. During the week one request for exemption was approved:

| <u>OFFICE</u> | <u>NUMBER</u> | <u>COURSE</u> |
|---------------|---------------|---------------|
| ORR | 1 | BIC (I) |

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 Registrar, OTR
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